



**US Army Corps
of Engineers**
Pittsburgh District

VACANCY ANNOUNCEMENT NO. 2-03

OPEN: 03 January 2003

CLOSE: Open Continuously

STUDENT TEMPORARY EMPLOYMENT PROGRAM (STEP)

POSITION: All fields

NOTE: You must indicate which position you are applying for. You must submit one application/resume for each position applied for.

Location: All locations within the Pittsburgh District.

AREA CONSIDERATION: Students who are pursuing any of the following educational programs, high school diploma, vocational or accredited certificate program, Associates Degree, Baccalaureate Degree or Graduate Degree.

**ACCEPTANCE OF THIS POSITION REQUIRES THAT YOU ENROLL IN
DIRECT DEPOSIT/ELECTRONICS FUND TRANSFER FOR PAY PURPOSES.**

DUTIES: Duties vary depending on the position being filled and are in support of the Pittsburgh District's mission.

QUALIFICATIONS: In accordance with the Office of Personnel Management (OPM) Standards for General Schedule and Wage System positions.

EQUAL EMPLOYMENT OPPORTUNITY: All qualified applicants will receive consideration for this position without regard to their race, religion, color, national origin, marital status, sex, politics, physical handicap, age, or membership or a non-membership in an employee organization.

HOW TO APPLY:

The Civilian Personnel Advisory Center must receive the following from the applicant:

1. OF-306 (Declaration of Appointee).
2. SF-181 Race and National Origin Identification.
3. Candidates applying under Military Service/Preference must submit a copy of service discharge Form DD Form 214.
4. All applicants must include current transcripts and a letter on school letterhead stating that the student is enrolled and in good standing.

Applications should be addressed to U.S. Army Corps of Engineers, Civilian Personnel Advisory Center, William S. Moorhead Federal Building, 1000 Liberty Avenue, Pittsburgh, PA 15222-4186.

You can contact the Civilian Personnel Advisory Center at (412) 395-7488 for additional information or needed forms.